



## Electronic Preferential Certificate of Origin

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MAFTA - ePCO User Manual for PIA  
Clerk Module

Prepared by Dagang Net Technologies  
Issue 1.0

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## Section 1. Introduction

### 1.1. What is ePCO?

ePCO is a web-based Certificate of Origin application and approval system, the Electronic Preferential Certificate of Origin (ePCO) is an online document that certifies the country of origin of a product. This is to satisfy customs or trade requirements and also can be used as a supporting document for the issuance of a corresponding Certificate of Origin by other authorized parties.

Its other functions include:

- Online application of Cost Analysis (CA) and Certificate of Origin (CO) forms
- Online approval by authorized party e.g. Ministry of International Trade and Industry (MITI)
- Allows online enquiry of application status

### 1.2. Requirements to use ePCO

ePCO is a web based application. Therefore, there is no installation required. All is needed are:

- User is registered with Dagang Net ePCO services
- Personal Computer / Laptop / Notebook installed with web browsers as follows:
  - Mozilla Firefox version 5 and above
  - Chrome version 10 and above
- Internet Connection

### 1.3. Support Information

Should there are any issues arise from using ePCO, contact Dagang Net's Careline;



Call Us **1300 133 133**



Email Us **[careline@dagangnet.com](mailto:careline@dagangnet.com)**

## 1.4. About this publication

This publication documents is to provide overview on how to verify for **Certificate Of Origin** for Electronic Preferential Certificate of Origin (ePCO).

## 1.5. Who Should Read This Publication

This publication (or topic collection) is intended for

- MITI Clerk

## 1.6. DNEX ePCO Publications

Get the right publications based on your ePCO service subscription by referring to the table 1.

**Table 1 - DNEX Publications List**

<b>Publication Title</b>	<b>SCHEME</b>	<b>Document ID</b>
MAFTA - ePCO User Manual (Cost Analysis)	ALL	
MAFTA - ePCO User Manual (Additional Cost Analysis)	ALL	
MAFTA - ePCO User Manual ( Certificate Of Origin)	ALL	
MAFTA - ePCO User Manual (PIA) – Clerk Module	Clerk	
MAFTA - ePCO User Manual (PIA) – Verifier Module	Verifier	
MAFTA - ePCO User Manual (PIA) – Approver Module	Approver	
MAFTA - ePCO User Manual (PIA) – Recommender Module	Recommender	

## Section 2. Getting Started With ePCO

### 2.1. Launch Browser

**NOTE:** ePCO - MAFTA is supported by Chrome and Mozilla Firefox.

#### Step 1 Browser



1. Double-click on the Google Chrome shortcut key on the desktop to launch the browser.

#### Step 2 Enter Uniform Resource Locator (URL) on the address bar



1. Enter <http://epco.dagangnet.com.my//> on the address bar.

### 2.2. Log in

Before logging in, you must ensure that you have the correct username and password.

#### **IMPORTANT:**

For those having problem to login using your current User ID, kindly use 'Current User ID-nsw' example:

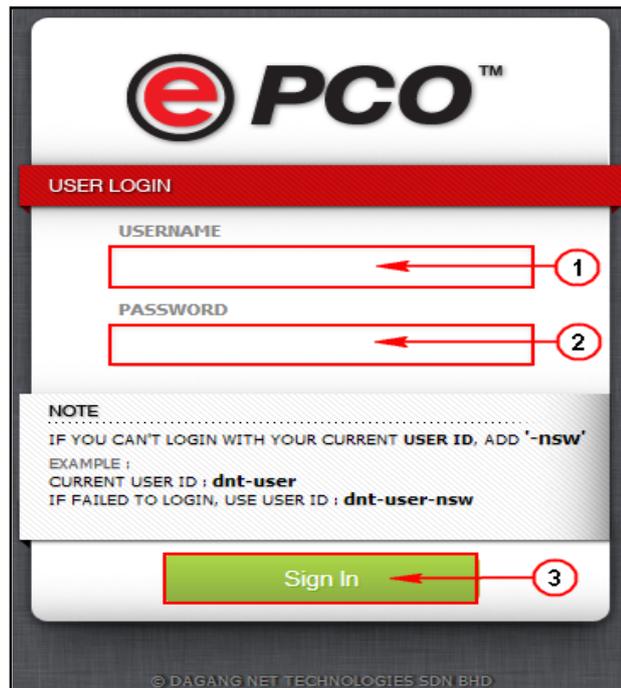
Current User ID: dnt

If above failed to login, Use User ID: dnt-nsw

(Password remain the same)

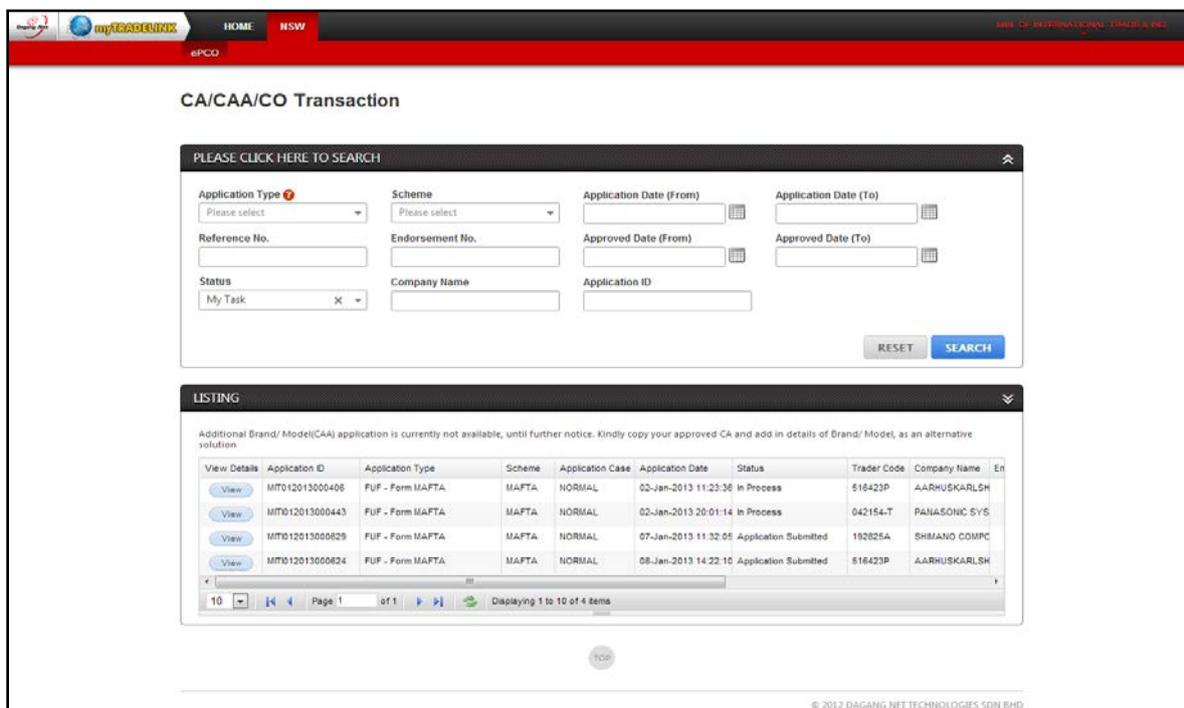
## Step 1

## Enter Username and Password



The image shows the ePCO User Login interface. At the top is the ePCO logo. Below it is a red header bar with the text "USER LOGIN". There are two input fields: "USERNAME" and "PASSWORD". Red arrows point to each field, with a circled "1" next to the username field and a circled "2" next to the password field. Below the input fields is a "NOTE" section with the following text: "IF YOU CAN'T LOGIN WITH YOUR CURRENT USER ID, ADD '-nsw'". "EXAMPLE : CURRENT USER ID : **dnt-user**". "IF FAILED TO LOGIN, USE USER ID : **dnt-user-nsw**". At the bottom of the form is a green "Sign In" button with a red arrow pointing to it and a circled "3" next to it. The footer of the form reads "© DAGANG NET TECHNOLOGIES SDN BHD".

1. Enter your Username into the textbox.
2. Enter your Password into the textbox.
3. Click  button to proceed.
4. ePCO main screen is displayed as follows:



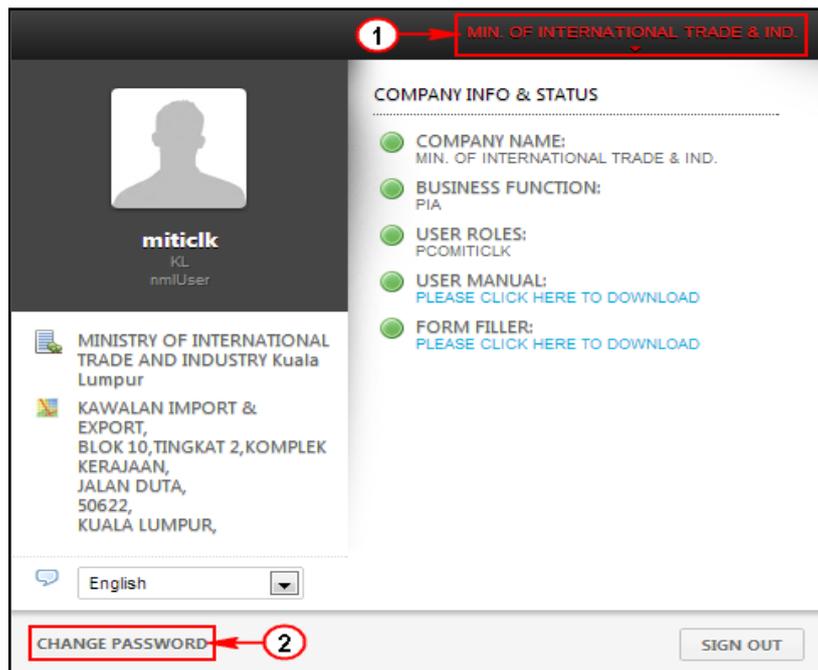
The image shows the ePCO main screen. At the top is a navigation bar with "HOME" and "NSW" tabs. Below the navigation bar is the "CA/CAA/CO Transaction" section. It contains a search form with the following fields: "Application Type", "Scheme", "Application Date (From)", "Application Date (To)", "Reference No.", "Endorsement No.", "Approved Date (From)", "Approved Date (To)", "Status", "Company Name", and "Application ID". There are "RESET" and "SEARCH" buttons. Below the search form is a "LISTING" section. It contains a table with the following columns: "View Details", "Application ID", "Application Type", "Scheme", "Application Case", "Application Date", "Status", "Trader Code", and "Company Name". The table contains four rows of data. At the bottom of the listing is a pagination bar showing "Page 1 of 1" and "Displaying 1 to 10 of 4 Items". The footer of the screen reads "© 2012 DAGANG NET TECHNOLOGIES SDN BHD".

View Details	Application ID	Application Type	Scheme	Application Case	Application Date	Status	Trader Code	Company Name	En
<a href="#">View</a>	MIT012013000406	FUF - Form MAFTA	MAFTA	NORMAL	02-Jan-2013 11:23:36	In Process	516423P	AARHUSKARLSH	
<a href="#">View</a>	MIT012013000443	FUF - Form MAFTA	MAFTA	NORMAL	02-Jan-2013 20:01:14	In Process	042154-T	PANASONIC SYS	
<a href="#">View</a>	MIT012013000529	FUF - Form MAFTA	MAFTA	NORMAL	07-Jan-2013 11:32:05	Application Submitted	192825A	SHIMANO COMPC	
<a href="#">View</a>	MIT012013000624	FUF - Form MAFTA	MAFTA	NORMAL	08-Jan-2013 14:22:10	Application Submitted	516423P	AARHUSKARLSH	

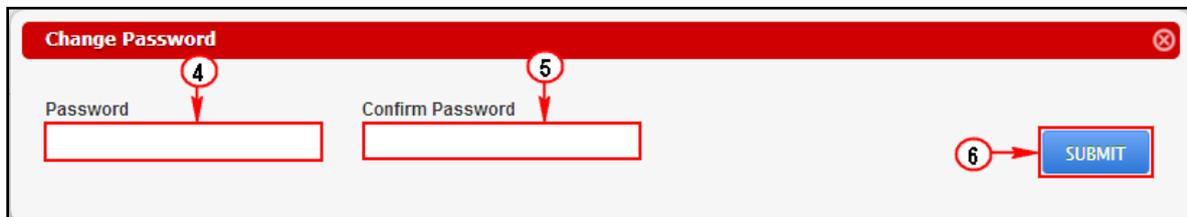
5. This is general main screen for all ePCO schemes.
6. Home → NSW → ePCO → ePCO Transaction.

## 2.3.

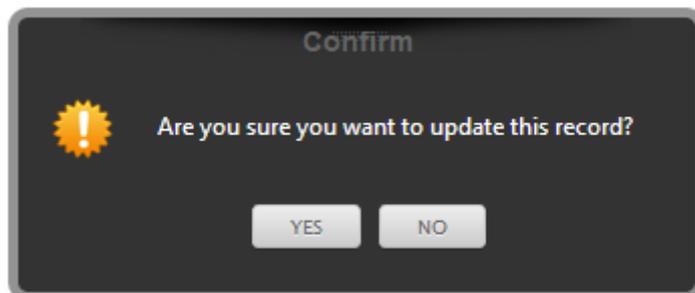
### Change Password



1. Click Company Name at top of page in the right side.
2. Click [CHANGE PASSWORD](#) hyperlink to change your current password.
3. Change Password screen appear.



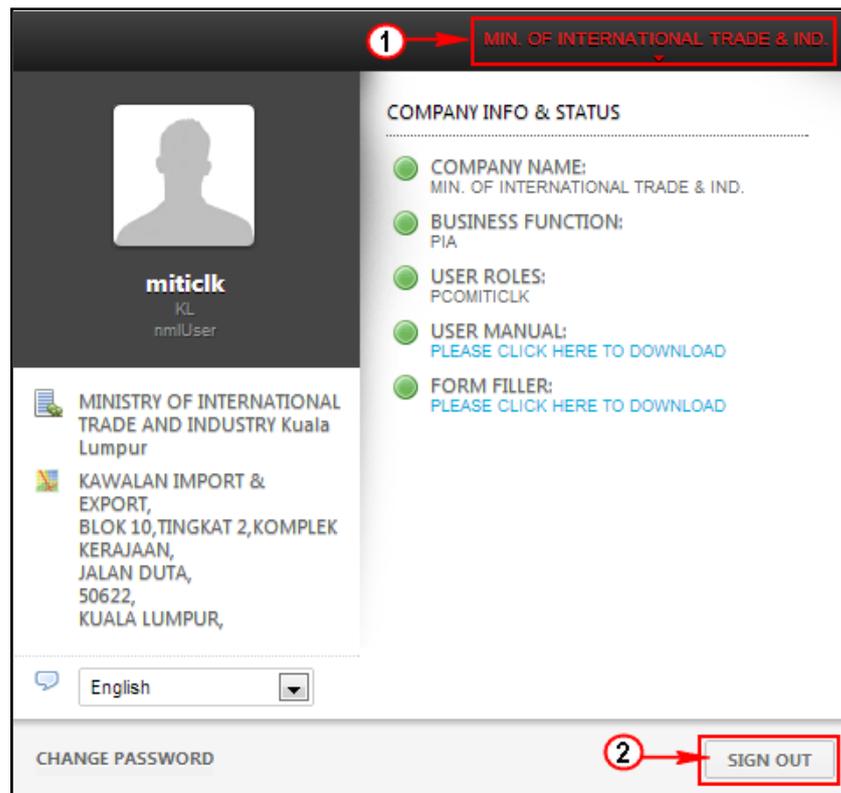
4. Enter new password in the textbox
5. Re-confirm your new password.
6. Click [SUBMIT](#) button to submit.
7. Window pop up screen appears.



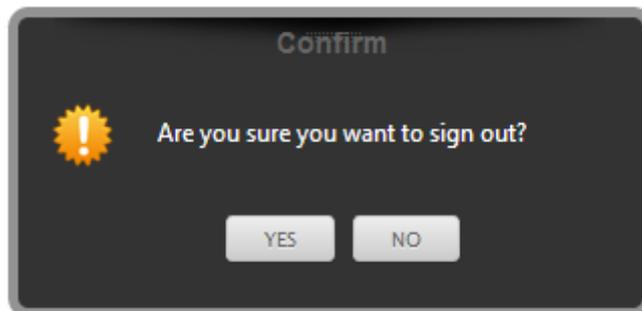
8. Click [YES](#) to confirm delete or Click [NO](#) to cancel delete.

## 2.4.

## Sign Out



1. Click Company Name at top of page in the right side.
2. Click  button to log out
3. Window pops up screen appear.



4. Click  to confirm delete or Click  to cancel delete.

## Section 3. Advance Search And Navigation

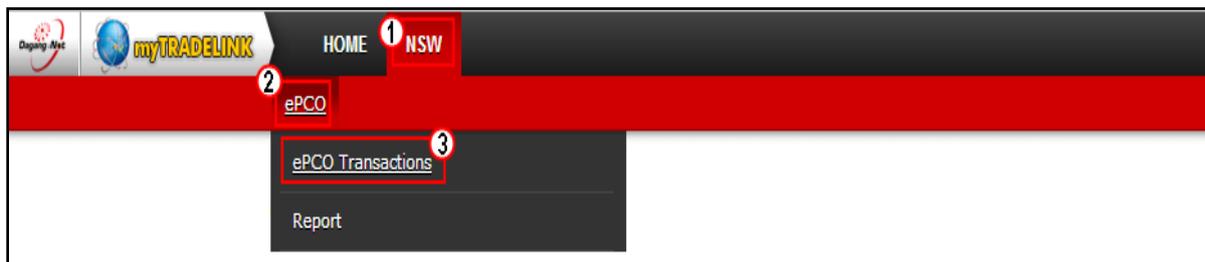
### 3.1. Advance Search

To view ePCO Transaction, please follow the steps below:

#### 3.1.1. Main Menu

The main menu above is what ePCO contains. The menu is a drop down menu and it's up to 3rd level menu. In other words, to go to ePCO Transactions page, roll mouse pointer over;

**NSW → ePCO → ePCO Transactions.**

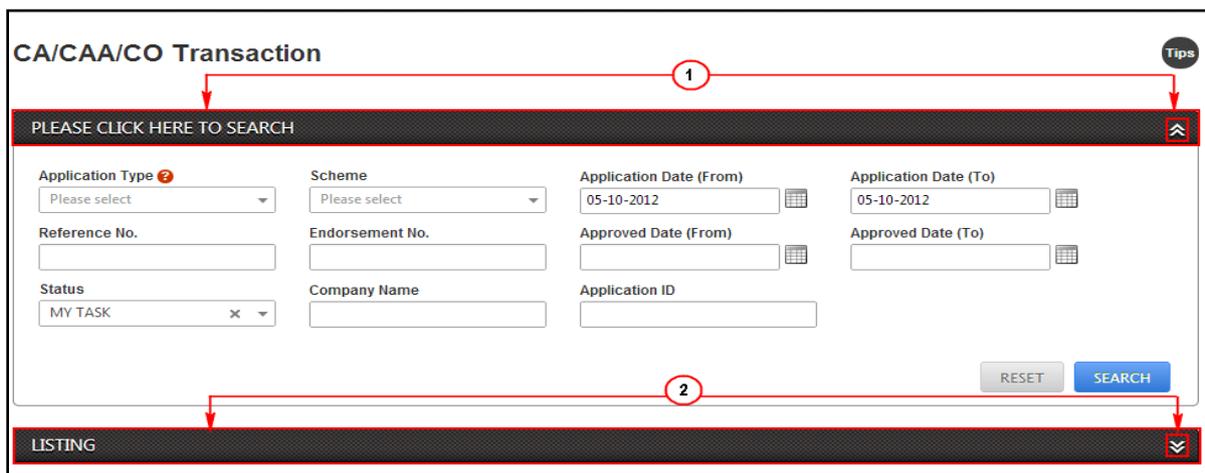


#### Step 1

#### Main Menu

1. Click "NSW" hyperlink to select dropdown menu.
2. Click "ePCO" hyperlink to view sub menu.
3. Select "ePCO Transaction" to view the transaction.

#### 3.1.2. CA/ CAA/ CO Screen



#### Step 1

#### Navigation Menu

1. Click  button to view the tabbed document.
2. Click  button to auto hide the screen.

### 3.1.3. Filter Status

PLEASE CLICK HERE TO SEARCH

Application Type ? Please select

Scheme Please select

Application Date (From) 05-10-2012

Application Date (To) 05-10-2012

Reference No.

Endorsement No.

Approved Date (From)

Approved Date (To)

Status

Please select

- Application Queried
- Application Ready
- Application Recommended for Approval
- Application Rejected
- Application Resubmitted
- Application Submitted
- Application Verified
- Apply for Cancellation
- Draft
- MY TASK**

RESET SEARCH

TOP

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#### Step 1

#### Filter Status

1. Click the drop-down menu from *Filter Status*, as above and select option available eg: MY TASK.
2. Click **SEARCH** to display search result as follows:
3. Click dropdown Listing to view the transaction.

PLEASE CLICK HERE TO SEARCH

Application Type ? Please select

Scheme Please select

Application Date (From)

Application Date (To)

Reference No.

Endorsement No.

Approved Date (From)

Approved Date (To)

Status MY TASK

Company Name

Application ID

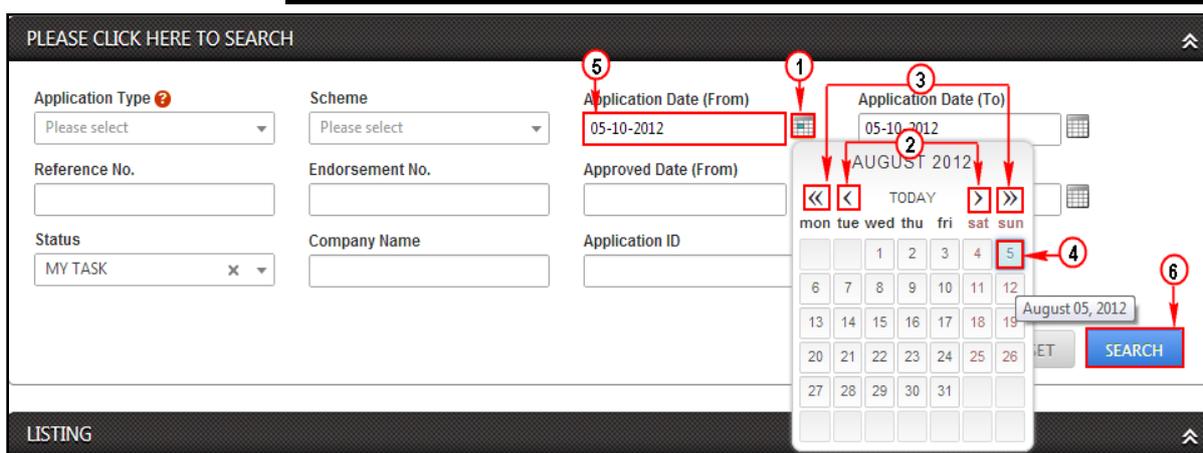
RESET SEARCH

LISTING

View Details	Application ID	Application Type	Scheme	Application Case	Application Date	Trader Code	Company Name	Status	Re
<a href="#">View</a>	MIT042009021931	FCF - Form E	ACFTA	ISSUE RETRO	09/04/2009	516423P	AARHUSKARLSH	In Process	FA
<a href="#">View</a>	MIT052009027817	ATIGA - Form D	ATIGA	NORMAL	14/05/2009	473286X	INTERCOS ASIA F	Application Submitted	CF
<a href="#">View</a>	MIT102009068259	FKF - Form AK	AKFTA		12/10/2009	63112-D	EMERY OLEOCHE	Application Submitted	FA
<a href="#">View</a>	MIT12010100413	FKF - Form AK	AKFTA		13/01/2010	781769K	RECRON (MALAY	Application Submitted	FA
<a href="#">View</a>	MIT012010105389	FKF - Form AK	AKFTA	NORMAL	26/01/2010	637819V	NRS GLOBAL PA	Application Submitted	FA
<a href="#">View</a>	MIT092010202025			NORMAL	02/09/2010	661291W	PLATINUM GLOVE	Application Submitted	AI
<a href="#">View</a>	MIT092010203670			NORMAL	06/09/2010	661291W	PLATINUM GLOVE	Application Submitted	AI
<a href="#">View</a>	MIT102010230416			NORMAL	27/10/2010	198494-A	EM GASKET SDN	Application Submitted	AI
<a href="#">View</a>	MIT122010260669			NORMAL	27/12/2010	624258U	VIRTUOSO CHEM	Application Submitted	AI
<a href="#">View</a>	MIT012011275878	GCF - Form A	GSP	NORMAL	13/01/2011	419115-X	STEP FURNITURE	Application Checked	GS

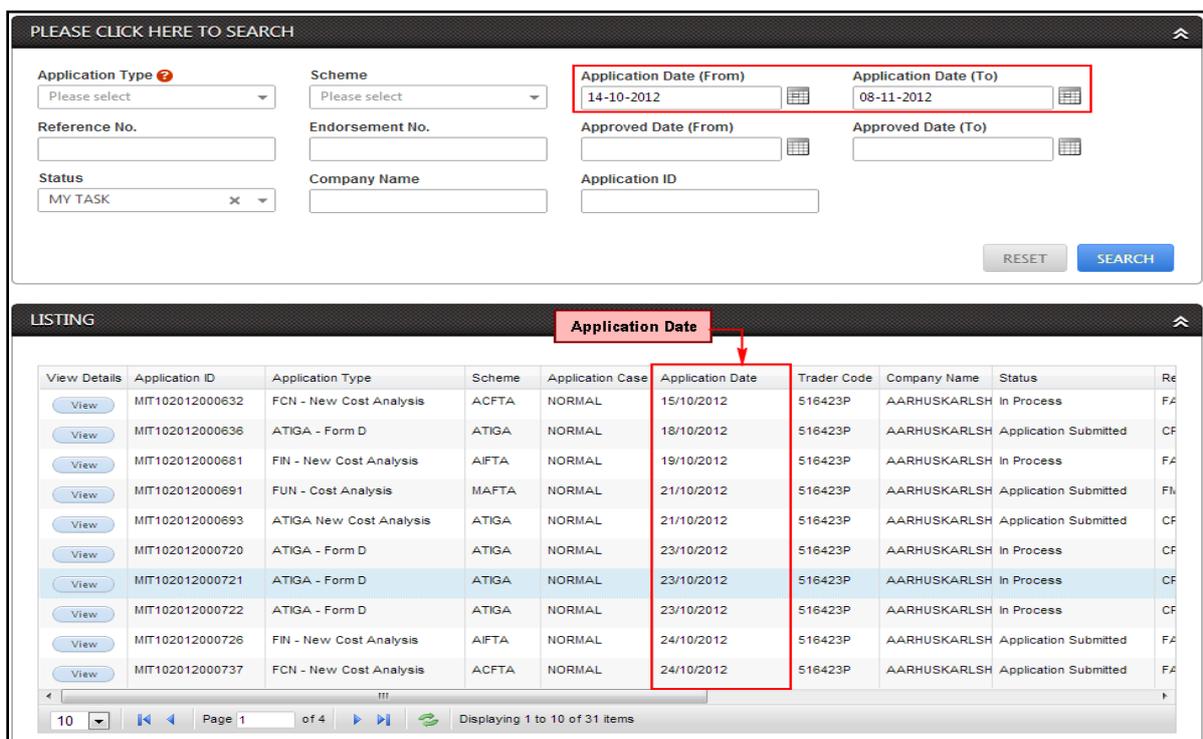
10 Page 1 of 72 Displaying 1 to 10 of 718 items

### 3.1.4. Filter by Application Date



#### Step 1 Filter Application Date

1. Click icon  to display the Calendar.
2. Click  or  to navigate to the previous or next month.
3. Click  or  to navigate to the previous or next month.
4. Pick any date that you required. Ensure **Application Date (To)** field is later than **Application Date (From)** field.
5. Alternatively, manually enter the required dates. The format is **dd/MM/yyyy**.
6. Click  button to view the result.



### 3.1.5. Filter By Scheme

**CA/CAA/CO Transaction**

PLEASE CLICK HERE TO SEARCH

Application Type ?

Reference No.

Status

Scheme  **1**

MAFTA **2**

Company Name

Application Date (From)

Application Date (To)

Approved Date (From)

Approved Date (To)

Application ID

RESET **SEARCH** **3**

LISTING

#### Step 1 Filter by Scheme

1. Click the Scheme  dropdown menu for options.
2. Choose any Scheme required Eg: MAFTA
3. Click  button to search the result.

**CA/CAA/CO Transaction**

PLEASE CLICK HERE TO SEARCH

Application Type ?

Reference No.

Status

Scheme

Endorsement No.

Company Name

Application Date (From)

Application Date (To)

Approved Date (From)

Approved Date (To)

Application ID

RESET

LISTING

Additional Brand/ Model(CAA) application is currently not available, until you copy your approved CA and add in details of Brand/ Model, as an alternative solution

**Filter by Scheme**

View Details	Application ID	Application Type	Scheme	Application Case	Application Date	Status	Trader Code	Company Name	En
<input type="button" value="View"/>	MIT012013000406	FUF - Form MAFTA	MAFTA	NORMAL	02-Jan-2013 11:23:36	In Process	516423P	AARHUSKARLSH	
<input type="button" value="View"/>	MIT012013000443	FUF - Form MAFTA	MAFTA	NORMAL	02-Jan-2013 20:01:14	In Process	042154-T	PANASONIC SYS	
<input type="button" value="View"/>	MIT012013000629	FUF - Form MAFTA	MAFTA	NORMAL	07-Jan-2013 11:32:05	Application Submitted	192825A	SHIMANO COMP	
<input type="button" value="View"/>	MIT012013000624	FUF - Form MAFTA	MAFTA	NORMAL	08-Jan-2013 14:22:10	Application Submitted	516423P	AARHUSKARLSH	

10 Page 1 of 1 Displaying 1 to 10 of 4 items

### 3.1.6. By Application Type

PLEASE CLICK HERE TO SEARCH

Application Type ? 1

Please select

Addition Cost Analysis

Certificate of Origin

**Cost Analysis** 2

Scheme: Please select

Application Date (From):

Application Date (To):

Endorsement No.:

Approved Date (From):

Approved Date (To):

Company Name:

Application ID:

RESET **SEARCH** 3

#### Step 1

#### Filter by Application Type

1. Click the Application Type  dropdown menu for options.
2. Choose any Application Type required eg: **Cost Analysis**.
  - Cost Analysis (CA)
  - Certificate of Origin (CO)
  - Additional Cost Analysis (CAA)
3. Click  button to search the result

PLEASE CLICK HERE TO SEARCH

Application Type ? Cost Analysis x

Reference No.:

Status: Please select

Scheme: Please select

Endorsement No.:

Company Name:

Application Date (From):

Application Date (To):

Approved Date (From):

Approved Date (To):

Application ID:

RESET **SEARCH**

**LISTING** by Application Type

View Details	Application ID	Application Type	Scheme	Application Case	Application Date	Trader Code	Company Name	Status	Re
<a href="#">View</a>	MIT082007000965I	GCN - New Cost Analysis	GSP	NORMAL	11/07/2005	181070-H	CHUNGHWA PICT	In Process	GE
<a href="#">View</a>	MIT082007001270I	GCN - New Cost Analysis	GSP	NORMAL	11/07/2005	222520-D	DIAYO DIE-CASTI	Application Approved	GE
<a href="#">View</a>	MIT082007001910I	GCN - New Cost Analysis	GSP	NORMAL	11/07/2005	113058-H	GLOBAL TIMBERI	Application Approved	GE
<a href="#">View</a>	MIT082007003114I	GCN - New Cost Analysis	GSP	NORMAL	11/07/2005	120900P	KSP MANUFACTU	Application Approved	GE
<a href="#">View</a>	MIT082007003761I	GCN - New Cost Analysis	GSP	NORMAL	11/07/2005	317881-W	MOI FOODS MAL	Application Approved	GE
<a href="#">View</a>	MIT082007005486I	ATIGA New Cost Analysis	ATIGA	NORMAL	11/07/2005	117846V	SIBELCO MALAY	Application Approved	CF
<a href="#">View</a>	MIT082007006994I	GCN - New Cost Analysis	GSP	NORMAL	11/07/2005	265122-K	YEW HOONG SOI	Application Approved	GE
<a href="#">View</a>	MIT082007005486I	ATIGA New Cost Analysis	ATIGA	NORMAL	11/07/2005	117846V	SIBELCO MALAY	Application Approved	CF
<a href="#">View</a>	MIT082007006994I	GCN - New Cost Analysis	GSP	NORMAL	11/07/2005	265122-K	YEW HOONG SOI	Application Approved	GE
<a href="#">View</a>	MIT082007000791I	ATIGA New Cost Analysis	ATIGA	NORMAL	12/07/2005	279216-U	C & K SECURITY	Application Approved	CF
<a href="#">View</a>	MIT082007000858I	GCN - New Cost Analysis	GSP	NORMAL	12/07/2005	266271K	CARETEX APPAR	Application Approved	GE
<a href="#">View</a>	MIT082007000859I	GCN - New Cost Analysis	GSP	NORMAL	12/07/2005	266271K	CARETEX APPAR	Application Approved	GE

10 Page 1 of 3262 Displaying 1 to 10 of 3269 items

### 3.1.7. Filter By Reference No.

The Reference No. is system-generated after an application is submitted by the Trader.

PLEASE CLICK HERE TO SEARCH

Application Type <sup>?</sup>  **1**

Scheme

Application Date (From)

Application Date (To)

Reference No.  **1**

Endorsement No.

Approved Date (From)

Approved Date (To)

Status

Company Name

Application ID

RESET SEARCH **1**

#### Step 1

#### Filter by Reference No.

1. Enter the **Reference No.** at textbox field, e.g: FMJ-FJN-W-121005-KL-000000
2. Click **SEARCH** to display search result as follows:

PLEASE CLICK HERE TO SEARCH

Application Type <sup>?</sup>

Scheme

Application Date (From)

Application Date (To)

Reference No.

Endorsement No.

Approved Date (From)

Approved Date (To)

Status

Company Name

Application ID

RESET SEARCH

LISTING

Reference No. NEW

View Details	Application ID	Application Type	Scheme	Application Case	Application Date	Reference No.	Status	En
<a href="#">View</a>	MIT102012000579	FJN - New Cost Analysis	MJEPA	NORMAL	05/10/2012	FMJ-FJN-W-121005-KL-000000	Application Submitted	

10 Page 1 of 1 Displaying 1 to 10 of 1 items

### 3.1.8. Filter By Endorsement No.

The Endorsement No. is system-generated after an application is approved by the Approver.

PLEASE CLICK HERE TO SEARCH

Application Type ? Please select

Scheme Please select **1**

Application Date (From) Application Date (To)

Reference No. Endorsement No. KL-516423P-295514

Approved Date (From) Approved Date (To)

Status Please select Company Name Application ID

RESET **SEARCH** **2**

#### Step 1

#### Filter by Endorsement No.

1. Enter the *Endorsement No.* at *By Endorsement No.* text box, e.g., **KL-516423P-295514**
2. Click **SEARCH** button to display search result as follows:

PLEASE CLICK HERE TO SEARCH

Application Type ? Please select

Scheme Please select

Application Date (From) Application Date (To)

Reference No. Endorsement No. KL-516423P-295514

Approved Date (From) Approved Date (To)

Status Please select Company Name Application ID

RESET **SEARCH**

**LISTING**

**Endorsement No.**

NEW

Scheme	Application Case	Application Date	Reference No.	Status	Endorsement No.	Approved Date	Effective Date	Expiry
ATIGA	NORMAL	16/06/2012	CPT-CCF-W-120616-KL-0118	Application Approved	KL-516423P-295514	18/06/2012	18/06/2012	18/06/2012

10 Page 1 of 1 Displaying 1 to 10 of 1 items

### 3.1.9. By Approved Date

#### Step 1 Filter by Approved Date

1. Click icon to display the Calendar.
2. Click or to navigate to the previous or next month.
3. Click or to navigate to the previous or next month.
4. Pick any date that you required. Ensure **Application Date (To)** field is later than **Application Date (From)** field.
5. Alternatively, manually enter the required dates. The format is **dd/MM/yyyy**.
6. Click button to view the result.

Scheme	Application Case	Application Date	Reference No.	Status	Endorsement No.	Approved Date	Effective Date
AANZFTA	NORMAL	28/05/2012	FAU-FAF-W-120528-KL-000022	Application Approved	KL-2012-AANZ-22-00197	29/05/2012	29/05/2012
AANZFTA	NORMAL	13/06/2012	FAU-FAF-W-120613-KL-000003	Application Approved	KL-2012-AANZ-22-00222	14/06/2012	14/06/2012
AANZFTA	NORMAL	29/05/2012	FAU-FAF-W-120529-KL-000024	Application Approved	KL-2012-AANZ-22-00198	30/05/2012	30/05/2012

### 3.1.10. To Reset Search Data

PLEASE CLICK HERE TO SEARCH

Application Type ? Cost Analysis x	Scheme AIFTA x	Application Date (From) 22-10-2012	Application Date (To) 22-10-2012
Reference No. 	Endorsement No. 	Approved Date (From) 	Approved Date (To) 
Status MY TASK x	Company Name 	Application ID 	

1 → RESET SEARCH

#### Step 1

#### Reset Data

1. Click  button to reset all the data in search panel.
2. Automatically all the data have been cleared.

PLEASE CLICK HERE TO SEARCH

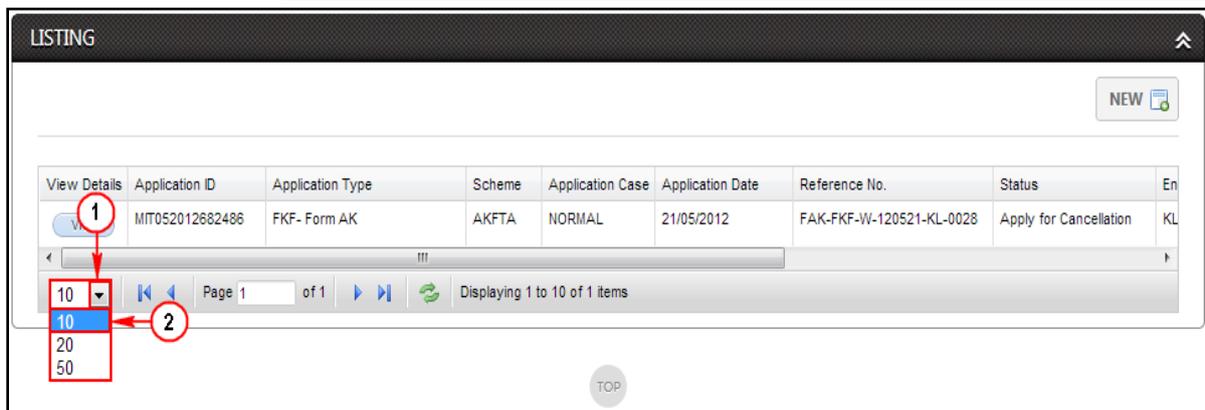
Application Type ? Please select	Scheme Please select	Application Date (From) 	Application Date (To) 
Reference No. 	Endorsement No. 	Approved Date (From) 	Approved Date (To) 
Status Please select	Company Name 	Application ID 	

RESET SEARCH

## 3.2. Additional Features

There are 5 additional features in *View CA / CO Transactions* screen:

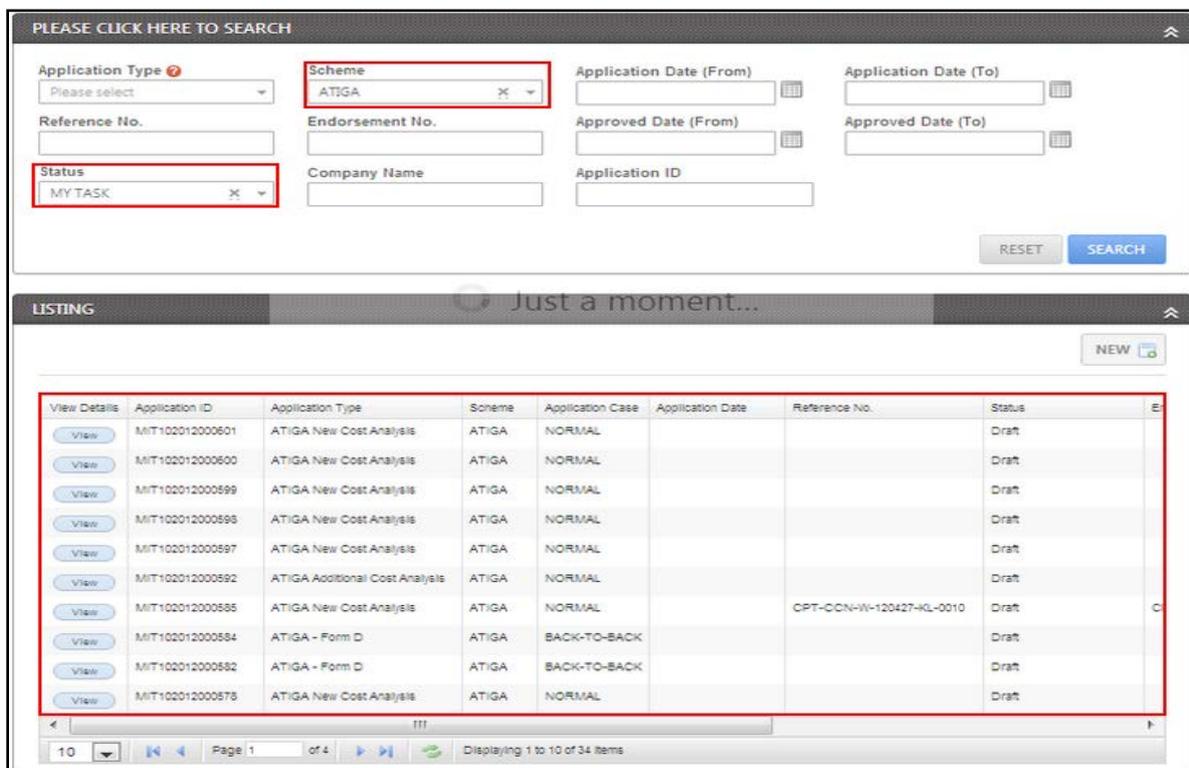
### 3.2.1. Number of transaction display



#### Step 1

#### Number of Transaction display

1. Select a number from the  drop down list box. The above transactions are searched with the following criteria:
  - Click Filter *Scheme* drop down list and select **AKFTA**
  - Click Filter *Status* drop down list and select **My Tasks**
2. Select Number of transaction display
3. Click  to display search result as follows:



### 3.2.2. Page Number Layout

View Details	Application ID	Application Type	Scheme	Application Case	Application Date	Reference No.	Status	En
<a href="#">View</a>	MIT092012000434	ATIGA New Cost Analysis	ATIGA	NORMAL			Draft	
<a href="#">View</a>	MIT092012000429	FKF- Form AK	AKFTA	EXHIBITION			Draft	
<a href="#">View</a>	MIT092012000419	ATIGA New Cost Analysis	ATIGA	NORMAL			Draft	
<a href="#">View</a>	MIT092012000417	ATIGA - Form D	ATIGA	NORMAL			Draft	
<a href="#">View</a>	MIT092012000413	ATIGA - Form D	ATIGA	BACK-TO-BACK			Draft	
<a href="#">View</a>	MIT092012000404	ATIGA New Cost Analysis	ATIGA	NORMAL			Draft	
<a href="#">View</a>	MIT092012000403	ATIGA New Cost Analysis	ATIGA	NORMAL			Draft	
<a href="#">View</a>	MIT092012000400	ATIGA - Form D	ATIGA			CPT-CCF-W-120920-KL-000001	Application Queried	
<a href="#">View</a>	MIT092012000395	ATIGA Additional Cost Analysis	ATIGA	NORMAL			Draft	
<a href="#">View</a>	MIT092012000394	ATIGA New Cost Analysis	ATIGA	NORMAL			Draft	

10 Page 4 of 6 Displaying 31 to 40 of 54 items

#### Step 1

#### Page Number

- The above transactions are searched with the following criteria:
  - Click Filter Scheme drop down list and select **ATIGA**.
  - Click Filter Status drop down list and select **My Tasks**.
- Click dropdown to navigate to the early page number respectively.
- Click dropdown to navigate to the previous number of page.
- You may enter manually number of page at textbox field.
- Click dropdown to navigate to the next number of page.
- Click dropdown to navigate to the last number of page.
- Click dropdown to update the displaying page number.
- You may view the Displaying 31 to 40 of 56 items record here.

### 3.2.3. Sort transaction columns in Ascending or Descending order

View Details	Application ID	Application Type	Scheme	Application Case	Application Date	Reference No.	Status	En
<a href="#">View</a>	MIT092012000404	ATIGA New Cost Analysis	ATIGA	NORMAL			Draft	

1. The columns available in the *View Transactions* screen are:

- App. ID
- Application Type
- Application Case
- Application Date
- Trader Code
- Company Name
- Reference No.
- Trader Reference No.
- Status
- Endorsement No.

2. Each column can be sorted in ascending or descending order.

3. To view transactions in ascending/increasing order (smallest to largest/earliest to latest), click ; click to view transactions in descending/decreasing order (largest to smallest/earliest to latest).

View Details	Application ID	Application Type	Scheme	Application Case	Application Date	Reference No.	Status	En
<a href="#">View</a>	MIT092012000514	ATIGA New Cost Analysis	ATIGA	NORMAL			Draft	
<a href="#">View</a>	MIT092012000434	ATIGA New Cost Analysis	ATIGA	NORMAL			Draft	
<a href="#">View</a>	MIT092012000419	ATIGA New Cost Analysis	ATIGA	NORMAL			Draft	
<a href="#">View</a>	MIT092012000404	ATIGA New Cost Analysis	ATIGA	NORMAL			Draft	
<a href="#">View</a>	MIT092012000403	ATIGA New Cost Analysis	ATIGA	NORMAL			Draft	
<a href="#">View</a>	MIT102012000596	FAA - Additional Brand / Model	AANZFTA	NORMAL			Draft	
<a href="#">View</a>	MIT102012000607	FAN - New Cost Analysis	AANZFTA	NORMAL			Draft	
<a href="#">View</a>	MIT042012653090	FCF - Form E	ACFTA	NORMAL	24/04/2012		Draft	
<a href="#">View</a>	MIT042012653420	FCF - Form E	ACFTA	NORMAL	24/04/2012		Draft	
<a href="#">View</a>	MIT012011286938	FCF - Form E	ACFTA	NORMAL	28/02/2011	FAC-FCF-W-110228-KL-0018	Application Queried	

Sorted in Ascending Order (in alphabetical order)

### 3.2.4. Scroll horizontally

LISTING

NEW

View Details	Application ID	Application Type	Scheme	Application Case	Application Date	Reference No.	Status	En
<a href="#">View</a>	MIT102012000611	FIN - New Cost Analysis	AIFTA	NORMAL			Draft	En
<a href="#">View</a>	MIT102012000608	ATIGA New Cost Analysis	ATIGA	NORMAL		CPT-CCN-W-121005-KL-000023	Draft	KL
<a href="#">View</a>	MIT102012000606	GCN - New Cost Analysis	GSP	NORMAL			Draft	
<a href="#">View</a>	MIT102012000605	ATIGA New Cost Analysis	ATIGA	NORMAL			Draft	
<a href="#">View</a>	MIT102012000604	FKN - New Cost Analysis	AKFTA	NORMAL			Draft	
<a href="#">View</a>	MIT102012000603	FPN - New Cost Analysis	MPCEPA	NORMAL			Draft	
<a href="#">View</a>	MIT102012000602	FAN - New Cost Analysis	AANZFTA	NORMAL		FAU-FAN-W-120331-JB-000001	Draft	AA
<a href="#">View</a>	MIT102012000594	FJN - New Cost Analysis	MJEPA	NORMAL	05/10/2012	FMJ-FJN-W-121005-KL-000001	Application Submitted	
<a href="#">View</a>	MIT102012000583	ATIGA New Cost Analysis	ATIGA	NORMAL	05/10/2012	CPT-CCN-W-121005-KL-000023	Application Approved	KL
<a href="#">View</a>	MIT102012000575	ATIGA New Cost Analysis	ATIGA	NORMAL			Draft	

10 Page 1 of 540 Displaying 1 to 10 of 5398 items

1. Click  arrow to view to end of raw table transaction or click  arrow to view the first line transaction.
2. You also can scroll arrow horizontally to view all the data.

LISTING

NEW

Case	Application Date	Reference No.	Status	Endorsement No.	Approved Date	Effective Date	Expiry Date	Trader Ref.
			Draft					
		CPT-CCN-W-121005-KL-000023	Draft	KL-201210-CCN-192825A				
			Draft					
			Draft					
			Draft					
		FAU-FAN-W-120331-JB-000001	Draft	AANZFTA-192825A-0010				20120323-AA
	05/10/2012	FMJ-FJN-W-121005-KL-000001	Application Submitted					
	05/10/2012	CPT-CCN-W-121005-KL-000023	Application Approved	KL-201210-CCN-192825A				
			Draft					

10 Page 1 of 540 Displaying 1 to 10 of 5398 items

### 3.2.5. Top of Page

The screenshot shows a web application interface with a table listing application details. The table has columns for View Details, Application ID, Application Type, Scheme, Application Case, Application Date, Reference No., Status, and En. The table contains 10 rows of data. Below the table, there is a pagination bar showing 'Page 1 of 130' and 'Displaying 1 to 10 of 130 items'. A red circle highlights the '1' in the pagination bar, and another red circle highlights a 'TOP' button located below the pagination bar.

View Details	Application ID	Application Type	Scheme	Application Case	Application Date	Reference No.	Status	En
<a href="#">View</a>	MIT102012000718	FCA - Additional Cost Analysis	ACFTA	NORMAL			Draft	
<a href="#">View</a>	MIT102012000717	FFA - Additional Brand / Model	AJCEP	NORMAL			Draft	
<a href="#">View</a>	MIT102012000716	FCN - New Cost Analysis	ACFTA	NORMAL	22/10/2012	FAC-FCN-W-121022-KL-000004	Application Submitted	
<a href="#">View</a>	MIT102012000715	FCA - Additional Cost Analysis	ACFTA	NORMAL			Draft	
<a href="#">View</a>	MIT102012000713	GCA - Additional Cost Analysis	GSP	NORMAL			Draft	
<a href="#">View</a>	MIT102012000712	GCA - Additional Cost Analysis	GSP	NORMAL			Draft	
<a href="#">View</a>	MIT102012000710	ATIGA - Form D	ATIGA	NORMAL			Draft	
<a href="#">View</a>	MIT102012000709	FAA - Additional Brand / Model	AANZFTA	NORMAL			Draft	
<a href="#">View</a>	MIT102012000708	GCA - Additional Cost Analysis	GSP	NORMAL			Draft	
<a href="#">View</a>	MIT102012000707	GCN - New Cost Analysis	GSP	NORMAL			Draft	

1. Click  button to go to top of page.
2. Automatically the page will directly go to top of page.

The screenshot shows a web application interface with a search form for 'CA/CAA/CO Transaction'. The search form has fields for Application Type, Scheme, Application Date (From), Application Date (To), Reference No., Endorsement No., Approved Date (From), Approved Date (To), Status, Company Name, and Application ID. There are 'RESET' and 'SEARCH' buttons. Below the search form, there is a 'LISTING' dropdown menu and a 'TOP' button. The footer of the page shows '© 2012 DAGANG NET TECHNOLOGIES SDN BHD'.

## Section 4. Certificate of Origin (CO)

MITI Clerk only can **Accept** or **Query** the CO Application after successfully received from Traders.

### 4.1. View Certificate of Origin

#### Step 1 View Certificate of Origin

**CA/CAA/CO Transaction**

PLEASE CLICK HERE TO SEARCH

**Application Type** ?

Please select

**Scheme**

Please select

**Application Date (From)**

**Application Date (To)**

**Reference No.**

**Endorsement No.**

**Approved Date (From)**

**Approved Date (To)**

**Status**

My Task x

**Company Name**

**Application ID**

---

**LISTING**

Additional Brand/ Model(CAA) application is currently not available, until further notice. Kindly copy your approved CA and add in details of Brand/ Model, as an alternative solution

View Details	Application ID	Application Type	Scheme	Application Case	Application Date	Status	Trader Code	Company Name	En
<input type="button" value="View"/>	MIT012013000406	FUF - Form MAFTA	MAFTA	NORMAL	02-Jan-2013 11:23:36	In Process			
<input type="button" value="View"/>	MIT012013000443	FUF - Form MAFTA	MAFTA	NORMAL	02-Jan-2013 20:01:14	Application Submitted	042154-T	PANASONIC SYS	
<input type="button" value="View"/>	MIT012013000629	FUF - Form MAFTA	MAFTA	NORMAL	07-Jan-2013 11:32:05	Application Submitted	192825A		
<input type="button" value="View"/>	MIT012013000624	FUF - Form MAFTA	MAFTA	NORMAL	08-Jan-2013 14:22:10	Application Submitted	516423P	AARHUSKARLSH	
<input type="button" value="View"/>	MIT012013000630	FUF - Form MAFTA	MAFTA	NORMAL	10-Jan-2013 11:45:58	Application Resubmitted	62825A		

10 Page 1 of 1 Displaying 1 to 10 of 5 items

For brief features:

No.	Features	Description
1	My Task <span style="color: red;">x</span>	All of the CO application submitted by trader will keep in MY TASK.
2	<input type="button" value="View"/>	Click view button to preview any scheme in details.
2	In Process	Applications have not been check by Clerk yet.
3	Application Submitted	Applications have been viewed by clerk but did not process yet.
4	Application Resubmitted	Application resubmitted by traders after queries.

**Certificate of Origin- MAFTA [ MITI012013000629 ]**

[BACK TO MAIN](#)

---

**Company Details**

Company Name: SHIMANO COMPONENTS (MALA) ROC / ROB No.: 192825A

Company Address: Choose Branch Address: LOT 4550, LORONG A-16 PEKAN NANAS 81500, JOHOR

Postcode: 81500 City: PONTIAN State: JOHOR Country: Malaysia

Telephone No. (Mobile): 07-6896062 Telephone No. (Office): 07-6891599 Fax No.: 07-6896391 Email: 901140@sem.shimano.com.sg

Trader Reference No.: TMA-FUN-W-130107-KL-000001

**LC Address**

Company Name: SHIMANO COMPONENTS (P) Company Address: LOT 4550, LORONG A-16, PEKAN T 81500 PONTIAN, JOHOR, MALAYSIA

---

**Finished Product**

Finished Product ID	Tariff Desc	Tariff Code	UNIT	Brand	ISSUANCE COUNTRY	CO Detail	Action
FMA-FUN-FE	Pure bred breeding ar	010121000	UNIT		SHIMANO COMPONEN		<a href="#">View</a>

---

**Attached Document**

Action	Document Name
<a href="#">View</a>	Bill_of_Lading_of_Airway_Bill.pdf
<a href="#">View</a>	Customs_Declaration_Form_(K2).pdf
<a href="#">View</a>	Invoice.pdf

---

**Good Consigned To (Consignee's Name,Address,Country)**

Company Name: SHIMANO COMPONENTS (P) ROC / ROB No.: 192825A

Company Address: LOT 4550, LORONG A-16, PEKAN NANAS

Postcode: 81500 City: JOHOR State: JOHOR Country: AUSTRALIA

Telephone No. (Mobile): Telephone No. (Office): 07-6896394 Fax No.: 07-6896391 Email:

---

**Agent Profile (Agent Name,Address,Country)**

Company Name: bshshhs ROC / ROB No.:

Company Address:

Postcode: City: State: Choose State Country:

Telephone No. (Mobile): Telephone No. (Office): Fax No.: Email:

---

**Means of Transport and Route (As far as known)**

Mode of Transport: AIR TRANSPORT Vessel's Name / Air Craft, etc: fgdgdg Feeder Vessel's Name: qfddhg Export Date: 08/01/2013

Port of Discharge: AUASW - AGNEW-QL Port of Discharge(For LC): fgdgdf

---

**Record of Certificate of Origin**

**Contact Person**

Name: qaisara Designation: manager IC / Passport No.: 840923007851 Telephone No.: 0137974653

---

**Declaration Details**

Preferred Branch of Application Processing: Kuala Lumpur

**Declaration Details**

Name: CHONG YONG KEE Designation: DIVISION HEAD IC / Passport No.: 961112013863 Telephone No.: 0126904356

Email: chong@gmail.com Date: 10-01-2013 K2 Registration No.:

Trader Remarks: try test

Undertaking by Exporter to Submit the Bill of Lading / Airway Bill / Endorsed Custom Declaration Form K2 and the copy of issued Form MAFTA Prior To Exporting Date to Submit the Bill of Lading / Airway Bill / Endorsed Custom Declaration Form K2 and the copy of issued Form MAFTA: 07/01/2013

The undersigned hereby declares that the above details and statements are correct that all the goods were produced in MALAYSIA and that they comply with the origin requirements specified for those goods in the Generalized Preferential Tariff Schemes for goods exported to (Importing Country).

---

**Transaction Type**

Third Party Invoicing  Accumulation  De Minimis  Issue Retroactively

---

**Transaction View**

Date	Time	Action	Response Desc.	Reject Desc.	User Type
07/01/2013	11:32:05	Application Submitted			TRADER USER

---

**Recommendation**

Type of Update: Choose Type

Remarks / Query:

[UPDATE](#)

---

Status: Application Submitted [RESAVE](#)

## Step 2 View Finished Product

Finished Product ID	Tariff Desc	Tariff Code	Unit	Brands	Issuance Country	CO Detail	Action
FMA-FUN-FF	--Pure-bred breeding ar	010121000	UNIT	<a href="#">View</a>	SHIMANO COMPONENTEN	<a href="#">View</a>	<a href="#">View</a>

1. Click [View](#) button to view Brands details.



2. As you can see the pop up result will appear at center of page.
3. Click [View](#) button at CO Details to view Raw Material.

### a. Finish Product Screen

**Certificate of Origin- MAFTA [ MITI012013000629 ]**

[BACK TO MAIN](#)

Finished Product - FMA-FUN-FP-121231-000085

[Back](#) [Finished Product](#) [Raw Material](#)

Tariff Code: 010121000  
 Tariff Desc: --Pure-bred breeding animals assf  
 Tariff UOM: UNT  
 Finished Product Ref ID:

Origin Criteria: WO

Brand / Model: Brand 1

Approved Importing Country: AUSTRALIA

Applied Importing Country: AUSTRALIA

Importing Country - HS Code: 122  
 Unit of Measurement (UOM): ANN - YEAR  
 FOB Value (MYR): 676

Other FOB Value: 123  
 Other FOB (Foreign Currency): AUD - AUDOLLAR

Manufacturer ROB / ROC No.: 192825A  
 Manufacturer: SHIMANO COMPONENTS (M) SDI

**b. Raw Material**

**Certificate of Origin- MAFTA [ MITI012013000629 ]**

[BACK TO MAIN](#)

Finished Product - FMA-FUN-FP-121231-000085

[Back](#) [Finished Product](#) [Raw Material](#) **b**

Type	Description of Raw Material	Country of Origin	HS Code	Supplier	Invoice No.	Country of Origin (Group)	Value (MYR)	%
F	ANGLE	CHINA	392690990	NANJING SPA	OIIN121018	IMPORTED	10.1860	28.4732
F	ANGLE COUPLER FE/I	CHINA	740200000	NANJING SPA	OIIN121018	IMPORTED	10.1860	28.4732
F	CHANNEL 55 X 36.5 R	VIETNAM	0101900000	NANJING SPA	OIIN121018	ASEAN	12.4910	34.9164
F	CHANNEL COVER CL	AUSTRALIA	392690990	NANJING SPA	OIIN121018	AUSTRALIA	2.5570	7.1476
F	CLIP RUNG SMARTLC	MALAYSIA	4001101100	SOLAR MOUL	SM-1371	LOCAL	0.3540	0.9895
<b>Sub Total - Local</b>							0.3540	0.9895
<b>Sub Total - Asean</b>							12.4910	34.9164
<b>Sub Total - Imported</b>							20.3720	56.9464
<b>Sub Total - Australia</b>							2.5570	7.1476
<b>Sub Total</b>							35.7740	99.9999
							<b>Value</b>	<b>%</b>
<b>Total Material Cost (Local, ASEAN &amp; Imported)</b>							35.7740	99.9999
<b>Labour Cost</b>							23.0000	2.5562
<b>Overhead Cost (Direct + Indirect)</b>							34.0000	3.7787
<b>Others Cost (If Available)</b>							464.0000	51.5685
<b>Total Product Cost</b>							556.7740	157.9033
<b>Profit</b>							343.0000	38.1207
<b>FOB Price</b>							899.7740	196.0240

**Remarks**

Local - Raw material obtained from local company or manufacturer  
 Imported- Raw material obtained from the Importation from Non-ASEAN countries  
 ASEAN- Raw material obtained from the Importation from ASEAN countries using Form MAFTA or declaration of origin;  
 (Brunei,Indonesia,Philippines,Singapore,Thailand,Vietnam,Laos,Myanmar,Cambodia)

a) Click [Back](#) to go back to Main Screen.

Finished Product

New

Finished Product ID	Tariff Desc	Tariff Code	Unit	Brands	Issuance Country	CO Detail	Action
FMA-FUN-FF	--Pure-bred breeding ar	010121000	UNIT	View	SHIMANO COMPONEN	View	View

Origin Criteria	Origin Criteria %	Importing Country	Status	Remarks
WO	97.74	AUSTRALIA		

- Click [View](#) button to view Action.
- The new table appear to show the data and you only can view this action.

### Step 3

### Attachment

Attached Document

VIEW DOCUMENT

Action	Document Name
<a href="#">View</a>	Bill_of_Lading_or_Airway_Bill.pdf
<a href="#">View</a>	Customs_Declaration_Form_(K2).pdf
<a href="#">View</a>	Invoice.pdf

- Click [View](#) button to view the document.
- New tab screens appear to preview the attachment.

### Step 4

### Transaction View

Transaction View

Date	Time	Action	Response Desc.	Reject Desc.	User Type
07/01/2013	11:32:05	Application Submitted			TRADER USER

- You may view transaction of application.

## 4.2. Accept Certificate of Origin (CO)

### Step 1 To accept CO Application

**CA/CAA/CO Transaction**

PLEASE CLICK HERE TO SEARCH

Application Type  **1**

Scheme  **3**

Application Date (From)  Application Date (To)

Reference No.  Endorsement No.  Approved Date (From)  Approved Date (To)

Status  **2**

Company Name  Application ID

RESET **SEARCH** **4**

**LISTING**

Additional Brand/ Model(CAA) application is currently not available, until further notice. Kindly copy your approved CA and add in details of Brand/ Model, as an alternative solution. **5**

View Details	Application ID	Application Type	Scheme	Application Case	Application Date	Status	Trader Code	Company Name	En
<input type="button" value="View"/> <b>5</b>	MIT012013000406	FUF - Form MAFTA	MAFTA	NORMAL	02-Jan-2013 11:23:36	In Process	516423P	AARHUSKARLSH	
<input type="button" value="View"/>	MIT012013000443	FUF - Form MAFTA	MAFTA	NORMAL	02-Jan-2013 20:01:14	Application Submitted	042154-T	PANASONIC SYS	
<input type="button" value="View"/>	MIT012013000629	FUF - Form MAFTA	MAFTA	NORMAL	07-Jan-2013 11:32:05	Application Submitted	192825A	SHIMANO COMPC	
<input type="button" value="View"/>	MIT012013000624	FUF - Form MAFTA	MAFTA	NORMAL	08-Jan-2013 14:22:10	In Process	516423P	AARHUSKARLSH	
<input type="button" value="View"/>	MIT012013000630	FUF - Form MAFTA	MAFTA	NORMAL	10-Jan-2013 11:45:58	Application Resubmitted	192825A	SHIMANO COMPC	

10 Page 1 of 1 Displaying 1 to 10 of 5 items

1. Click filter Application Type  dropdown to select **Certificate of Origin**.
2. Click filter Status  dropdown to select **My Task**.
3. Click filter Scheme  dropdown to select **MAFTA**.
4. Click  button to view results.
5. Click  button to view the application.
6. You may check new application by "In process" Status.

## Step 2

## Views the Certificate Of Origin.

### Certificate of Origin- MAFTA [ MIT012013000406 ]

[BACK TO MAIN](#)

#### Company Details

Company Name: AARHUSKARLSHAMN ASIA-PACIF  
ROC / ROB No.: 516423P

---

#### Finished Product

Finished Product ID	Tariff Desc	Tariff Code	Unit	Brands	Issuance Country	CO Detail	Action
FMA-FUN-FF	Horses	010110100	UNIT	<a href="#">View</a>	cikmatnor	<a href="#">View</a>	<a href="#">View</a>

**Click here to view Brand** (points to Brands View button)  
**Click to view** (points to CO Detail View button)  
**Click here to view finish product and raw material** (points to Action View button)

---

#### Attached Document

[Click here to view document](#) [VIEW DOCUMENT](#)

Action	Document Name
<a href="#">View</a>	Bill_of_Lading/Airway_Bill.JPG
<a href="#">View</a>	Customs_Declaration_Form_(K2).JPG
<a href="#">View</a>	Invoice.JPG

---

#### Transaction Type

Third Party Invoicing  Accumulation  De Minimis  Issue Retroactively

---

#### Transaction View

Date	Time	Action	Response Desc.	Reject Desc.	User Type
02/01/2013	11:23:36	Application Submitted			TRADER USER

---

#### Recommendation

Type of Update:

**Update to Accept or Queried**

Remarks / Query:

[UPDATE](#)

Status:  [UPDATE](#)

### Step 3

### Finish Product

Finished Product ID	Tariff Desc	Tariff Code	Unit	Brands	Issuance Country	CO Detail	Action
FMA-FUN-FF	Horses	010110100	UNIT	<a href="#">View</a>	cikmatnor	<a href="#">View</a>	<a href="#">View</a>

1. Click [View](#) button to view the action
2. Automatically Origin criteria section is appear below of the action table;

Origin Criteria	Origin Criteria %	Importing Country	Status	Remarks
CTH	0	AUSTRALIA		

1. You may view this section only.

### Step 4

### Recommendation

Type of Update  
Choose Type

Remarks / Query

[UPDATE](#)

1. Click  dropdown to select **Application Accept**.

Choose Type

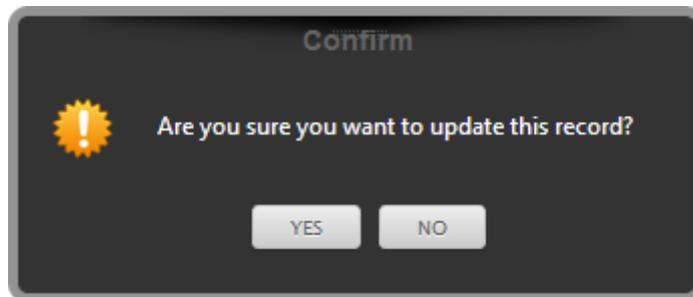
Application Queried

**Application Accepted**

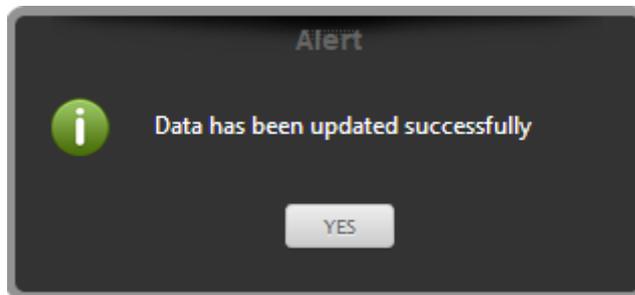
2. Once click Application Accept, the screen will automatically change to accept.



3. It's Compulsory to enter **Remarks / Query** field.
4. Click **ACCEPT** button to update application
5. Pop up screen automatically appear.



6. Click **YES** button to update this record or click **NO** button to cancel.
7. Pop up screen automatically appear.



8. Click **YES** button to proceed.

## Step 5

## Check Status of application

The CO application status has been updated from 'Application Submitted' to 'Application Checked'.

**CA/CAA/CO Transaction**

PLEASE CLICK HERE TO SEARCH

Application Type  **1**

Reference No.

Status  **2**

Scheme

Endorsement No.

Company Name

Application Date (From)

Application Date (To)

Approved Date (From)  **3**

Approved Date (To)

Application ID  **4**

RESET SEARCH

**LISTING**

Additional Brand/ Model(CAA) application is currently not available, until further notice. Kindly copy your approved CA and add in details of Brand/ Model, as an alternative solution **5**

View Details	Application ID	Application Type	Scheme	Application Case	Application Date	Status	Trader Code	Company Name	En
<a href="#">View</a>	MIT012013000406	FUF - Form MAFTA	MAFTA	NORMAL	02-Jan-2013 11:23:36	Application Checked	516423P	AARHUSKARLSH	
<a href="#">View</a>	MIT012013000449	FUF - Form MAFTA	MAFTA	NORMAL	02-Jan-2013 21:06:07	Application Checked	192825A	SHIMANO COMPC	
<a href="#">View</a>	MIT012013000502	FUF - Form MAFTA	MAFTA	NORMAL	03-Jan-2013 17:50:42	Application Checked	042154-T	PANASONIC SYS	
<a href="#">View</a>	MIT012013000507	FUF - Form MAFTA	MAFTA	NORMAL	03-Jan-2013 18:30:19	Application Checked	516423P	AARHUSKARLSH	
<a href="#">View</a>	MIT012013000508	FUF - Form MAFTA	MAFTA	NORMAL	03-Jan-2013 20:43:22	Application Checked	516423P	AARHUSKARLSH	
<a href="#">View</a>	MIT012013000578	FUF - Form MAFTA	MAFTA	THIRD COUNTRY	04-Jan-2013 16:44:23	Application Checked	204396-X	WEAR SAFE (MA	
<a href="#">View</a>	MIT012013000600	FUF - Form MAFTA	MAFTA	NORMAL	04-Jan-2013 16:57:08	Application Checked	167681-D	SUBUR TIASA PL	

10 Page 1 of 1 Displaying 1 to 10 of 7 items

1. Click filter Application Type  dropdown to select **Certificate of Origin**.
2. Click filter Status  dropdown to select **Application Checked**.
3. Click filter Application ID  dropdown to quick find the application.
4. Click **SEARCH** button to view results.
5. Click **View** button to view the application.
6. At *Transaction Details*, the transaction displays the actions involved as follows:

**Transaction View**

Date	Time	Action	Response Desc.	Reject Desc.	User Type
02/01/2013	11:23:36	Application Submitted			TRADER USER
11/01/2013	05:15:22	Application Checked	try to accept		MITI CLERK

## 4.3. Query Certificate of Origin (CO)

### Step 1 To query CO Application

**CA/CAA/CO Transaction**

PLEASE CLICK HERE TO SEARCH

Application Type  **1**

Scheme  **3**

Application Date (From)  Application Date (To)

Reference No.  Endorsement No.  Approved Date (From)  Approved Date (To)

Status  **2**

Company Name  Application ID

**4**

**LISTING**

Additional Brand/ Model(CAA) application is currently not available, until further notice. Kindly copy your approved CA and add in details of Brand/ Model, as an alternative solution.

**5**

View Details	Application ID	Application Type	Scheme	Application Case	Application Date	Status	Trader Code	Company Name	En
<input type="button" value="View"/>	MIT012013000406	FUF - Form MAFTA	MAFTA	NORMAL	02-Jan-2013 11:23:36	In Process	516423P	AARHUSKARLSH	
<input type="button" value="View"/>	MIT012013000443	FUF - Form MAFTA	MAFTA	NORMAL	02-Jan-2013 20:01:14	Application Submitted	042154-T	PANASONIC SYS	
<input type="button" value="View"/>	MIT012013000629	FUF - Form MAFTA	MAFTA	NORMAL	07-Jan-2013 11:32:05	Application Submitted	192825A	SHIMANO COMPC	
<input type="button" value="View"/>	MIT012013000624	FUF - Form MAFTA	MAFTA	NORMAL	08-Jan-2013 14:22:10	In Process	516423P	AARHUSKARLSH	
<input type="button" value="View"/>	MIT012013000630	FUF - Form MAFTA	MAFTA	NORMAL	10-Jan-2013 11:45:58	Application Resubmitted	192825A	SHIMANO COMPC	

10 Page 1 of 1 Displaying 1 to 10 of 5 items

1. Click filter Application Type  dropdown to select **Certificate of Origin**.
2. Click filter Status  dropdown to select **My Task**.
3. Click filter Scheme  dropdown to select **MAFTA**.
4. Click  button to view results.
5. Click  button to view the application.
6. You may check new application by "In process" Status.

## Step 2

## Views the Certificate Of Origin.

### Certificate of Origin- MAFTA [ MIT012013000406 ]

[BACK TO MAIN](#)

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#### Company Details

Company Name: AARHUSKARLSHAMN ASIA-PACIF  
ROC / ROB No.: 516423P

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#### Finished Product

Finished Product ID	Tariff Desc	Tariff Code	Unit	Brands	Issuance Country	CO Detail	Action
FMA-FUN-FF	Horses	010110100	UNIT	<a href="#">View</a>	cikmatnor	<a href="#">View</a>	<a href="#">View</a>

---

#### Attached Document

[Click here to view document](#) [VIEW DOCUMENT](#)

Action	Document Name
<a href="#">View</a>	Bill_of_Lading/Airway_Bill.JPG
<a href="#">View</a>	Customs_Declaration_Form_(K2).JPG
<a href="#">View</a>	Invoice.JPG

---

#### Transaction Type

Third Party Invoicing  Accumulation  De Minimis  Issue Retroactively

---

#### Transaction View

Date	Time	Action	Response Desc.	Reject Desc.	User Type
02/01/2013	11:23:36	Application Submitted			TRADER USER

---

#### Recommendation

Type of Update:

Remarks / Query:

[UPDATE](#)

Status:  [UPDATE](#)

### Step 3

### Finish Product

Finished Product ID	Tariff Desc	Tariff Code	Unit	Brands	Issuance Country	CO Detail	Action
FMA-FUN-FF	Horses	010110100	UNIT	<a href="#">View</a>	cikmatnor	<a href="#">View</a>	<a href="#">View</a>

1. Click [View](#) button to view the action
2. Automatically Origin criteria section is appear below of the action table;

Origin Criteria	Origin Criteria %	Importing Country	Status	Remarks
CTH	0	AUSTRALIA		

3. You may view this section only.

### Step 4

### Recommendation

Type of Update  
Choose Type

Remarks / Query

[UPDATE](#)

1. Click  dropdown to select **Application Accept**.

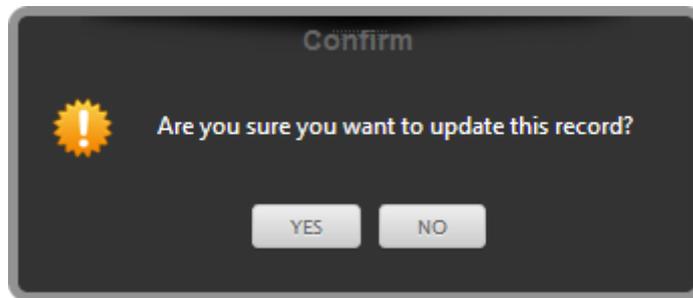
Application Queried

Application Queried

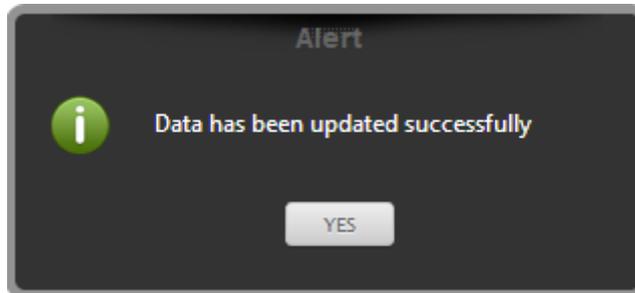
Application Accept

2. Once click Application Accept, the screen will automatically change to accept.

3. It's Compulsory to enter **Remarks / Query** field.
4. Click  button to update application
5. Pop up screen automatically appear.



6. Click  button to update this record or click  button to cancel.
7. Pop up screen automatically appear.



8. Click  button to proceed.

## Step 5

## Check Status of application

The CO application status has been updated from 'Application Submitted' to 'Application Checked'.

### CA/CAA/CO Transaction

PLEASE CLICK HERE TO SEARCH

1 Application Type Certificate of Origin x

Scheme MAFTA x

Application Date (From)

Application Date (To)

Reference No.

2 Status Application Queried x

Endorsement No.

3 Approved Date (From)

Approved Date (To)

Company Name

4 Application ID MITI012013000629

RESET SEARCH

### LISTING

Additional Brand/ Model(CAA) application is currently not available, until further notice. Kindly copy your approved CA and add in details of Brand/ Model, as an alternative solution.

5

View Details	Application ID	Application Type	Scheme	Application Case	Application Date	Status	Trader Code	Company Name	En
View	MITI012013000629	FUF - Form MAFTA	MAFTA	NORMAL	07-Jan-2013 11:32:05	Application Queried	192825A	SHIMANO COMPC	

10 Page 1 of 1 Displaying 1 to 10 of 1 items

1. Click filter Application Type dropdown to select **Certificate of Origin**.
2. Click filter Status dropdown to select **Application Checked**.
3. Click filter Application ID dropdown to quick find the application.
4. Click **SEARCH** button to view results.
5. Click **View** button to view the application.
6. At *Transaction view*, the transaction displays the actions involved as follows:

### Transaction View

Date	Time	Action	Response Desc.	Reject Desc.	User Type
07/01/2013	11:32:05	Application Submitted			TRADER USER
14/01/2013	10:21:50	Application Queried	submit again		MITI CLERK

## 4.4. Resubmitted Certificate of Origin (CO)

Resubmitted application occurs after Trader resubmitted a queried CO application.

### Step 1 To Resubmitted CO Application

CA/CAA/CO Transaction

PLEASE CLICK HERE TO SEARCH

1 Application Type  x

2 Status  x

3 Scheme  x

Application Date (From)

Application Date (To)

Reference No.

Endorsement No.

Approved Date (From)

Approved Date (To)

Company Name

Application ID

RESET SEARCH

LISTING

Additional Brand/ Model(CAA) application is currently not available, until further notice. Kindly copy your approved CA and add in details of Brand/ Model, as an alternative solution

5

View details	Application ID	Application Type	Scheme	Application Case	Application Date	Status	Trader Code	Company Name	En
<input type="button" value="View"/>	MT1012013000630	FUF - Form MAFTA	MAFTA	NORMAL	10-Jan-2013 11:45:58	Application Resubmitted	192825A	SHIMANO COMPC	

10 Page 1 of 1 Displaying 1 to 10 of 1 items

1. Click filter Application Type  dropdown to select **Certificate of Origin**.
2. Click filter Status  dropdown to select **Application Resubmitted**.
3. Click filter Scheme  dropdown to select **MAFTA**.
4. Click  button to view results.
5. Click  button to view the application.

**Certificate of Origin- MAFTA [ MITI012013000630 ]**

[BACK TO MAIN](#)

**Company Details**

Company Name: SHIMANO COMPONENTS (MALA)      ROC / ROB No.: 192825A

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**Transaction View**

Date	Time	Action	Response Desc.	Reject Desc.	User Type
07/01/2013	06:21:09	Application Submitted			TRADER USER
07/01/2013	06:59:34	Application Queried	test		MITI CLERK
10/01/2013	11:45:58	Application Resubmitt			TRADER USER

**Recommendation**

Type of Update: Choose Type

Remarks / Query

[UPDATE](#)

Status: Application Resubmitted [UPDATE](#)

6. At the *Transaction view* section, the transaction displays the actions involved as above:

7. Click either one of these buttons below for action:

- [BACK TO MAIN](#) to return to *main* screen.
- [QUERY](#) to query the CO application. Refer Step 4.3.
- [ACCEPT](#) to accept the CO application. Refer Step 4.2.